

**'You matter, we care'**

Trust Board Meeting (Part 1)	Date: 27 <sup>th</sup> August 2014
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<b>Title:</b>	Committee Chair's report – Quality and Standards Committee
<b>Item:</b>	BD/14/141

<b>Executive Director lead and presenter</b>	Ruth Brunt (deputising for Susan Thompson as Chair of Quality and Standards Committee)
<b>Report author(s)</b>	Ruth Brunt, Non-Executive Director

<b>History:</b>	<i>n/a</i>
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<b>This report is for:</b>	
Decision	
Discussion	
To Note	X

<b>Purpose</b>
<p>To inform the Board of business discussed at the meeting of the Quality and Standards Committee on Tuesday 19<sup>th</sup> August 2014, including levels of assurance provided, and risks or concerns the Committee would like to bring to the Board's attention.</p>

<b>Background</b>
<p>The Committee meets monthly and is the Board Committee responsible for ensuring that the Trust has the necessary systems and processes in place to enable the organisation to meet its objectives relating to the provision of high quality care.</p> <p>The Committee scrutinises performance against three of the Trust's key quality indicators: Friends and Family test, CQC outcomes and Record Keeping.</p>

## Chair's Report: Quality and Standards Committee

### Business undertaken

This meeting was held at Callington Road, Bristol.

Part 1 of the agenda included an update from the Bristol Locality about progress with the transition to the models of care in the new contract and the System Leadership approach to user and carer engagement.

Key issues of note from the Part 2 meeting agenda :

- IQ performance indicators . Improvement in overall Friends and Family score noted, together with maintained position for CQC compliance and records management. Variation in performance still a concern in some areas. Locality exception reports demonstrate management rigour. Shared concern about the ongoing level of out of area placements and the potential quality impact of recruitment difficulties in certain areas.
- CQC Compliance reports. Assurance regarding current position against locality action plans, medicines management, bed management, Sycamore Ward and Fromeside, based on internal reviews. No significant risks to completion identified.
- Learning from Experience. Quarter 1 report highlighted themes captured from various sources through the Patient Safety Development Plan. Query about whether learning from formal disciplinary or grievance panels should also be included.
- Annual Clinical Audit report and Workplan. Agreed that this was a cross-committee issue and that the Audit Committee needed to be satisfied with the system for identifying clinical audit priorities.
- Annual Incident report. Identified a 20% increase in the number of incidents reported compared with 12/13 and improvement in the speed of reporting. This is interpreted as demonstrating a positive reporting culture. Agreement to establish any learning from benchmarked organisations with a higher reporting level.
- Annual Safeguarding report. Highlighted considerable changes to legislation and national and local policy, together with issues and risks requiring action during the current year. Discussion about increased expectations at Locality level and the impact on safeguarding referrals of new service developments. Agreed – a presentation to Board in October to identify the potential safeguarding implications of our Trust development strategy.

### Key risks and their impact on the organisation

Key risks identified by the Committee and brought to the attention of Board::

- Ongoing bed capacity issues, including DTOC and Out of Area Placements
- Potential impact of recruitment issues in Wiltshire, Swindon and Secure services

### Key decisions

- More detailed benchmarking of incident reporting with other mental health organisations
- Safeguarding briefing to Board in October
- Cross reference with Audit Committee regarding Clinical Audit systems and processes
- Physical Health, Resuscitation and Safeguarding policies approved.

## Chair's Report: Quality and Standards Committee

### Exceptions and challenges

None specific

### Governance and other business

Final Terms of Reference still outstanding

### Future Business

As defined in Committee workplan.

### Recommendations

The Board is invited to note the Committee's activities.