

Trust Board meeting (Part 1)		Date:	27 January 2016
<b>Agenda item</b>	<b>Title</b>	<b>Non-Executive Director &amp; presenter</b>	<b>Report author</b>
BD/15/220.3	Report of Finance and Planning Committee Chair	Barry Dennington, Finance and Planning Committee Chair	Barry Dennington, Finance and Planning Committee Chair
<b>This report is for:</b>			
Decision			X
Discussion			
To Note			
<b>History</b>			
<i>None</i>			
<b>The following impacts have been identified and assessed within this report</b>			
Equality	None identified		
Quality	None identified		
Privacy	None identified		
<b>Executive summary of key issues</b>			
<p>This report updates the Board of the work of the Committee in December 2015 and January 2016.</p> <p>The Board is asked to make a <b>decision</b> regarding the recommendation made below with regard to the month 9 financial position.</p>			
<b>This report addresses these strategic priorities:</b>			
We will deliver the best care			X
We will support and develop our staff			
We will continually improve what we do			X
We will use our resources wisely			
We will be future focussed			X

## 1 Business Undertaken (December)

During December,

- Received the Finance and Resources report for month 8. The Committee was advised not amend the surplus target.
- Received an update on the Future Focus Programme Board by Head of PMO Balaji Mannu. Details of £2.6m savings target to be provided at next meeting of Trust Board (Jan 27<sup>th</sup>)
- Received the Quality and Performance Report for month 8. The Committee received a presentation from Sarah Branton and James Eldred in relation to the Bristol Locality Assurance Plan.
- Received the Commercial and Tendering Report, which will be taken to Board Part 2 in January.
- Received Resource Mapping update for month 8. Summary of mapping and costs to be detailed at next meeting of Trust Board (Jan 27<sup>th</sup>)
- Hillview Outline Business Case (OBC) Manor House option was approved by the Committee.
- The Committee reviewed and approved the TDA Oversight Return.

## 2 Business Undertaken (January)

The Committee considered carefully the Report of the Finance Report which provided the Committee with the financial position at a Month 9. Crucially the Committee focused the majority of its meeting on the matter of the financial forecast position and the likelihood of achievement given the current mitigations as they stood.

These have been discussed regularly with both the NHS TDA and auditors as part of the Executive Team's regular management and oversight processes.

At this point in time, it was the view of the Executive Team that no further additional plans could be realised to enable the

achievement of the planned surplus position.

Furthermore, the achievement of the breakeven position, whilst achievable, was reliant on external factors and the Committee acknowledged this. The Committee sought assurance that all the plans had been risk assessed, had lead executives and were being robustly led. However, the Committee recognised that 'approval' or 'success' of these was not within the direct control of the Trust.

Finally, the Committee recognised that continued efforts by all parts of the Trust to maintain the reduced forecast spend was going to plan, and referred to data which demonstrated significant achievements month on month in this area. Each identified action has an Executive Lead driving progress.

In conclusion, the Committee recognising that an opportunity is available in Month 9 to make a formal request to the NHS TDA amend the financial forecast, recommends that the Board:

- Seeks approval to reduce the planned surplus out turn for 2015/16 to a break even position only.
- Recognises that the achievement of a break even position is solely contingent on the achievement of:
- Funding contribution of £500,000 from NHSE in relation to Wellow Ward
- Approval from the external auditors to the changes to the capital plan made in year - additional staffing project costs and replacement Beds re-provided for the Hillview Rebuild Project.
- Approval from the NHSTDA of £1m capital to revenue transfer
- Payment of safer staffing monies of £200,000 by the coordinating commissioner (North Somerset)
- Payment of CMHS national transformation monies held currently by Bristol CCG of £500,000

### **3 Key Risks and Their Impact on the Organisation (December)**

Savings by financial year end of £1.77M to be identified. To be discussed by Executive Team.

### **4 Key Risks and Their Impact on the Organisation (January)**

To be updated verbally at the Trust Board.

### **5 Key Decisions (December)**

Hillview OBC approved.

### **6 Key Decisions (January)**

Cedar House Disposal approved.

### **7 Exceptions and Challenges (December)**

To be verbally reported at the Board where applicable.

### **8 Exceptions and Challenges (January)**

To be updated verbally at the Trust Board.

### **9 Governance and Other Business (December)**

To be verbally reported at the Board where applicable.

### **10 Governance and Other Business (January)**

To be updated verbally at the Trust Board.

### **11 Future Business (December)**

To be verbally reported at the Board where applicable.

### **12 Future Business (January)**

To be updated verbally at the Trust Board.

## **13 Recommendations**

The Committee recommends that the Board:

- Seeks approval to reduce the planned surplus out turn for 2015/16 to a break even position only.
- Recognises that the achievement of a break even position is solely contingent on the achievement of:
  - Funding contribution of £500,000 from NHSE in relation to Wellow Ward
  - Approval from the Auditors for the capitalisation of £2m of OOA costs (in the event that this is not agreed then the following item will increase to £3m)
  - Approval from the NHSTDA of £1m capital to revenue transfer
  - Payment of safer staffing monies of £200,000 by the coordinating commissioner (North Somerset)
  - Payment of CMHS national transformation monies held currently by Bristol CCG of £500,000

## **14 Horizontal Reporting (December and January)**

In December, the Committee delegated the Workforce Levels item to the Workforce Strategy Group. The Committee also delegated the task of identifying those Executives which had failed to make cost targets to the Future Focus Programme Board and to the Trust Board. All other items had been completed.