

| Committee | Action No. | Topic | Action Required | Reporting To | Date Due | Progress | Completed |
|-----------------------|------------|---|---|---|-----------|--|-----------|
| Trust Board | 1 | Quality Academy | Finance and Planning Committee to review the Quality Academy costing/finances. | Finance and Planning Committee | September | A Nursing Restructure Outcome paper was due to be presented to the Executives on 22 March 2016. | |
| | 2 | IAPT | The viability of the IAPT Service Review is to be taken to the Finance and Planning Committee for consideration. | Finance and Planning Committee | Ongoing | | |
| | 3 | Annual Operating Plan | The Annual Operating Plan is to be taken to the Finance and Planning and Quality and Standards Committees, in order for there to be regular reviews, updates and assurance. | Quality and Standards/Finance and Planning Committees | February | Was on February agenda. Coming back in March and dates for completion to be circulated. | X |
| | 4 | Clinical Executive Report | Provide alternative explanations for safer staffing outliers other than acuity. A more precise definition of 'acuity' is required when this is the explanation. | Quality and Standards Committee | March | | |
| | 5 | Risk Register | Undertake a review of the Clinical Executive Risk Register, reporting any exceptions to Board where necessary. | Quality and Standards Committee | March | | |
| | 6 | Commercial in Confidence Matters (Board Pt.2) | The Finance and Planning Committee are to have oversight of the process expanding inpatient beds (specifically including the bid opportunity for the Perinatal Mental Health Inpatient Unit). | Finance and Planning Committee | Ongoing | A perinatal services briefing is scheduled to be delivered to the Finance and Planning Committee on 24 March 2016. | |
| Quality and Standards | BD/15/218 | Clinical Executive Report | Assure the Board re: the Trust meeting its CQC action targets, once the Committee has itself been assured by the Clinical Executive. | Trust Board | March | | |