

| Approved Minutes of the Mental Health Legislation Committee | | |
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| held on Thursday 11th October 2012 | | |
| Present: | | |
| Susan Thompson Tony Gallagher Emma Roberts Hazel Watson Jayne Hayes Andy Johnston Mark Dean Alan Metherall Paul Hughes | Non-Executive Director (Chair) Chair - AWP Company Secretary Director - NCAS Clinical Director – Specialist & Secure Services SBU Clinical Director – Specialist & Secure Services SBU Head of Safeguarding. Deputy Director of Nursing Business Development & Planning Manager – Liaison & Later Life SBU | |
| 1. | Apologies | |
| | Lee O'Brien – Non-Executive Director Paul Miller – Acting Chief Executive Officer Helen Cottee – Clinical Director – SDAS Joi Demeri – Operational Service Manager Harvey Rees – Deputy Medical Director | |
| 2. | Minutes of meeting held 19th July 2012 | |
| | The minutes of the meeting held on Thursday 19 th July 2012 were approved as a correct record. | |
| 3. | Matters Arising | |
| | <u>(3a) Action Log</u> The action log was discussed and amended. Updated copy will be circulated with the minutes of this meeting. | |
| 4. | Procedures for the Delegation of Hospital Managers Powers | |
| | Alan Metherall reported that the procedure presented had been significantly developed from two original procedures presented at the last meeting. The meeting agreed that the procedure could be approved subject to the following changes: Section 4.7 (Deputy Director of Nursing) to be more explicit and to include annual training programme. Section 5.3 – (Complaints) any complaints to be taken through a grievance like framework as opposed to the complaints procedure. | AM AM |
| 5 | S132 Report | |
| | Alan Metherall present the above report and highlighted specific issues where further work is still required. Following full discussion, the meeting agreed that one amendment should be made as follows: Item 8 – (Conclusion) – First paragraph - last sentence ' <i>compliance however does remain very high</i> ' to be deleted. | AM |

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| 6 | Winterbourne View Serious Case Review | |
| | <p>Mark Dean presented this report.</p> <p>Hazel further outlined conversations currently taking place around <u>Learning Disability services</u> with commissioning colleagues and also spoke about SBU discussions regarding implications currently being experienced and how this is being managed and any lessons learned.</p> <p>Alan Metherall also asked that AWP should be mindful of recommendations made around restraint in the Serious Case Review, and advised that consultation should take place with other national organisations.</p> <p>Susan Thompson requested that the Trust action plan <u>associated with WV</u> should proceed be reflected in<u>through</u> the Safeguarding Annual Assurance Report.</p> | AM & MD |
| 7. | Outcome 7 Assurance Report | |
| | <p>Mark Dean outlined the Trust's level of compliance against Outcome 7 within this report.</p> <p>There was discussion around safeguarding issues raised by the CQC re Lansdowne, Bristol and Wiltshire and how this is recorded-reflected (or not) within the report. Mark Dean confirmed that the annual Safeguarding Report will pick up <u>all-these</u> wider ranging issues for next time <u>and this report was limited to process compliance only.</u></p> <p>Jayne Hayes remarked that consistency in standards of assurance from site to site or team to team differs greatly.</p> | |
| 8. | MAPPA Policy | |
| | <p>Mark Dean presented the above report .</p> <p>Tony Gallagher queried the section on training and asked about its level and adequacy. Alan Metherall confirmed that Safeguarding training had been removed from the statutory MOT training day, and that there is now specific bespoke mandatory safeguarding training which includes MAPPA.</p> <p>Two minor amendment to be made:-</p> <ul style="list-style-type: none"> page 5 – third paragraph – heading to read – <i>All staff working with service users, families and/or carers.</i> the Header sheet to be changed to read MAPPA Policy. <p>Those present noted the contents and ratified its contents.</p> | MD MD |
| 9. | MHLC Information Report | |
| | <p>Mark Dean represented the draft template <u>report</u>.</p> <p>The meeting requested that the words 'control and restraint' on page 7 be amended to read physical interventions.</p> <p>Susan Thompson further spoke about the figures given re episodes of physical restraint and asked that physical restraint and seclusion be included in the workplan for the committee for March 2013.</p> | MD AM |

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| | <p>Mark Dean reported that low the use of DoLS continues to be an area of potential scrutiny with some local authorities.</p> <p>Tony Gallagher asked for further clarity around the significant rise in Managers Reviews. A discussion took place regarding the rise in the use of s2 over s3 as a likely reason for the rise . It was agreed that the Management Group should look at the trends in the use of s2 and s3 and identify any contributing factors.</p> <p>Susan Thompson also requested that any exceptions be included in this report in future. The header sheet to be revised to read "Report Summary & Exceptions".</p> | AM – Feb 2013 |
| 10. | Dashboard | |
| | <p>Mark apologised for the delay in getting this report to the meeting.</p> <p>There was discussion around the relevance of some of the information within the report (i.e. CPA) , and Susan asked that the focus be more on key measures that are not reported trust_wide anywhere else, and therefore more relevant to this meeting Committee's scrutiny.</p> <p>Hazel Watson agreed to find a set of indicators more relevant.</p> | HW |
| 11. | Exception report from the MHL&SMG Meeting | |
| | The contents of the exception report were noted by the committee. | |
| 12 | Any Other Business | |
| | Nil | |
| 13 | Next meeting: | |
| | Thursday 10 th January 2013 – 2.00 – 4.30pm – Conference Room, Jenner House | |

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