

Simon Garlick
Senior Statutory Auditor, for and on behalf of
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3 June 2013

Dear Simon

Letter of Management Representation

AVON & WILTSHIRE MENTAL HEALTH PARTNERSHIP NHS TRUST – Financial Statements for the year ended 31ST March 2013.

This representation letter is provided in connection with the audit of the financial statements of Avon & Wiltshire Mental Health Partnership NHS Trust for the year ended 31 March 2013 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with International Financial Reporting Standards and the accounting policies directed by the Secretary of State with the consent of the Treasury as relevant to the National Health Service in England.

We confirm that to the best of our knowledge and belief having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

- i We acknowledge, as Trust Board members our responsibilities under the National Health Services Act 2006 for preparing financial statements which give a true and fair view and for making accurate representation to you.
- ii We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
- iii Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- iv Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of International Financial Reporting Standards and the Manual for Accounts.
- v All events subsequent to the date of the financial statements and for which International Financial Reporting Standards and the Manual for Accounts requires adjustment or disclosure have been adjusted or disclosed.
- vi We have not adjusted the misstatements brought to our attention in the Audit Findings report, which are considered to be immaterial to the results of the Trust and its financial position at the year-end. The financial statements are free of material misstatements, including omissions.

Chair
Anthony Gallagher

Central Offices
Jenner House
Langley Park Estate, Chippenham. SN15
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Chief Executive
Iain Tulley

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- vii In calculating the amount of income to be recognized in the accounts from the NHS organisations we have applied judgement, where appropriate, to reflect the appropriate amount of income expected to be received by the Trust in accordance with the Accounting Standards and Manual for Accounts.
- viii We acknowledge our responsibility to participate in the Department of Health's agreement of balances exercise and have followed the requisite guidance and directions to do so. We are satisfied that the balances calculated for the Trust ensure the financial statements and consolidation schedules are free from material misstatement, including the impact of any disagreements.

Information Provided

- ix We have provided you with:
 - a. access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - b. additional information that you have requested from us for the purpose of your audit; and
 - c. unrestricted access to persons within the Trust from whom you determined it necessary to obtain audit evidence.
- x All transactions have been recorded in the accounting records and are reflected in the financial statements.
- xi We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- xii We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the Trust and involves:
 - a. management;
 - b. employees who have significant roles in internal control; or
 - c. others where the fraud could have a material effect on the financial statements.
- xiii We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the Trust's financial statements communicated by employees, former employees, regulators or others.
- xiv We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- xv We have disclosed to you the entity of the Trust's related parties and all the related party relationships and transactions of which we are aware.
- xvi We have disclosed to you our methodology on accounting for Private Finance Initiatives (PFI) assets including the financial modeling used to state the asset at value on the

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Trust Statement of Financial Position (SOFP). This was immaterially different from the model used by yourselves but this was due to the Trust applying a fair value at inception of the PFI arrangement and applying different inflation factors for each year of the scheme that were consistent with the unitary charge paid to the PFI operator.

xvii We have disclosed to you all information in relation to the following matters concerning our Trust:

- a. any litigation, including actions settled since 1 April 2012 and actions currently open;
- b. any material claims currently pending against the Trust. In this context we regard individual claims exceeding £180,000 as material;
- c. any other material contingent liabilities of the Trust.

Annual Report

xviii The disclosures within the Annual Report fairly reflect our understanding of the Trust's financial and operating performance over the period covered by the financial statements.

Annual Governance Statement

xix The Trust has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There has been no non-compliance with requirements of the Care Quality Commission or other regulatory authorities that could have a material effect on the financial statements in the event of non-compliance.

xx We are satisfied that the Annual Governance Statement (AGS) fairly reflects the Trust's risk assurance framework and we confirm that we are not aware of any significant risks that are not disclosed within the AGS.

Approval

The approval of this letter of representation was minuted by the Trust's Audit and Risk Committee at its meeting on 3rd June 2013.

Iain Tulley
Chief Executive
Date: 3rd June 2013

Anthony McNiff
Chair of Audit Committee
Date: 3rd June 2013