

**'You matter, we care'**

Trust Board Meeting (Part 1)	Date: 25 <sup>th</sup> September 2013
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Title:	Trust Chair's Report
Item:	BD/13/167

Executive Director lead and presenter	Trust Chair
Report author(s)	Trust Chair

History:	<i>n/a</i>
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This report is for:	
Decision	
Discussion	
To Note	X

<b>Executive summary of key issues:</b>
To inform the Board of the focus of the Chair during the preceding month.

This report addresses these Strategic Objectives:	
Consolidate	X
Integrate	X
Expand	X

This report addresses these Values:		
<b>Passion</b>	Doing our best, all of the time	X
<b>Respect</b>	Listening, understanding and valuing what you tell us	X
<b>Integrity</b>	Being open, honest, straightforward and reliable	X
<b>Diversity</b>	Relating to everyone as an individual	X
<b>Excellence</b>	Striving to provide the highest quality support	X

## 1. Business undertaken

- Trust Induction
- Trust AGM
- AGM - Celebrating our Success – Swindon, Wiltshire and North Somerset
- Staff Awards Ceremony
- Meeting with South Gloucestershire Council

## 2. Celebrating successes and recognising more to do

The Trust held its formal Annual General Meeting on 11 September 2013. The meeting was held at the Trust's HQ in Jenner House, Chippenham. The meeting attracted over 30 attendees, service users, patients, carers, commissioners and members both staff and public. The event was opened and chaired by myself with presentations from the Chief Executive, Medical Director and Director of Finance. Questions from the floor were answered, as well as a series of questions put to me by members of the public in advance. Both the minutes of the meeting and a note of the questions are available on our website.

At the same time, I was very pleased to be invited to attend our Locality Delivery Units who have hosting 'Celebrating Success' events in each of our localities, and for our specialised and specialist drug and alcohol services.

These events are ongoing at the time of writing, and have been brilliantly attended by members, service users, patients, carers, staff and commissioners. The local events have focused on celebrating the work of our staff and improvements so far, but also focusing on the fact that there is significantly more for us to do until we attain 'brilliant at the basics'. I really appreciated the opportunity to meet more of our service users, patients and carers; whilst also learning more from our staff about what we can do to support even more improvement.

## 3. Governance

As Chair, I lead the Board, and am responsible for ensuring the Board operates effectively. I have therefore been working closely with our independent assessors, KPMG, through the month in their formal assessment of our Board Governance and Quality Governance. Iain reported on this last month.

As a Board we are focused almost entirely on quality improvement for our service users, carers and patients. We know that the right quality will bring about efficiency and good use of funds, and make AWP a great place to work for our staff. However, the quality bar is being raised all the time. We are making improvements at a time when the quality framework is becoming more robust and rigorous and we are making sure we learn from recent governmental reports. Therefore, the Board is going to consider, today, whether it ought to revisit its self-assessment of its quality governance arrangements, with a view to increasing its score in line with recognising that the environment has become even more challenging and taking into account feedback.

The Board will formally receive both the outcome report of its independent assessment, and the action plan associated with the report in its part two session today.

## 4. Executive pay

The Remuneration Committee is a formal Committee of the Board and its role is to review remuneration for senior posts within the Trust. In the past month, the Committee has considered and agreed an approach to senior pay which ensures parity and

consistency for senior managers. The Committee has also revisited the pay and terms and conditions of the Chief Executive (in line with his 6 monthly performance review).

## 5. NED vacancy

With the resignation of Peter Greensmith as Non Executive Director (following a relocation), we are advertising for a new Non Executive Director. We are looking for someone with significant commercial, financial and business experience, and the NHS Trust Development Authority is managing the recruitment for us.

## 6. Other Trustwide issues

The Board and Non Executives have been keeping a watching brief on the Bristol Mental Health Services re-commissioning process, and I would like to thank the local team, for whom the normal challenges of change in the NHS are even more amplified at present. The Bristol team is working hard to modernise mental health services, and we are making robust partnerships with many Bristol based organisations.

At the same time, Iain and I are inviting all the local clinical commission groups to a 6 monthly review meeting to assess the past 6 months, and plan how we focus over the next half of 2013-14.

## 7. Key decisions

No decisions have been taken under 'Chair's Urgent Actions'.

## 8. Exceptions and Challenges

None.

## 9. Governance and other Non Executive business

I meet with my Non Executives each Tuesday. Every month, one of these meetings will take the form of more formal 'supervision' moving forward, as we recognise that, at the same time we are encouraging higher rates of supervision and appraisal among our staff, we need to be evidencing the same rigour.

I have carried out appraisals of all of my Non Executives in the period, and we have set stretch targets for further improvements which I shall be monitoring during the next 6 months.

## 10. Future business

The focus for the next 3 months for me as Chair shall be continuing to work with Iain and the Executive team to ensure we implement our Trust Strategy and further improve quality.

## 11. Recommendations

The Board is recommended to **note** this report.